



NATIONAL INVESTMENT FUND
HOLDING COMPANY LIMITED

National Investment Fund Holding Company Limited
Level 2, Eric Williams Financial Building,
Independence Square,
Port of Spain,
Trinidad and Tobago.

Dear All Proponents,

RE: RESPONSE TO QUERY - Request for Clarification RFP2601SEC SER

DATE OF QUERY: February 15 2026

The Company refers to your query dated February 15 2026 in relation to the above-mentioned Tender for Corporate Secretarial Services and responds as follows.

Query as Received:

1. "Do you need a VAT clearance certificate if currently not registered for VAT given threshold"

Company's Response

No, a bidder who is not currently registered for VAT is not required to submit a VAT Clearance Certificate. However, the bidder should instead provide a brief written confirmation of their non-VAT registered status and the basis (i.e. that their annual taxable supplies are below the VAT registration threshold). If, during the life of the contract, the successful respondent becomes liable to register for VAT, they will be required to:

1. Register for VAT in accordance with the laws of Trinidad and Tobago, and
2. Provide evidence of VAT registration and any required VAT clearances upon request by the Company.

This approach ensures that non-VAT registered professionals are not disadvantaged, while still maintaining compliance and transparency requirements for VAT registered suppliers.

Hoping this clarifies your concerns.

All other instructions and the tender submission deadline of **February 27 2026** remain unchanged.

For any further queries on or before **February 20 2026**, please contact as per RFP.

Your faithfully,

Named Procurement Officer

NATIONAL INVESTMENT FUND HOLDING COMPANY LIMITED

Email: nif@gov.tt