



**NATIONAL INVESTMENT FUND**  
HOLDING COMPANY LIMITED

## PROCUREMENT NOTICE: REQUEST FOR PROPOSAL CORPORATE SECRETARIAL SERVICES

The National Investment Fund Holding Company Limited (NIF) invites suitably qualified firms or individuals to submit proposals for the following:

No.	RFP Title and Reference #	UNSPSC CODE	RFP Issue Date	Submission Deadline Date & Time
1.	Corporate Secretarial Services	80160000	January 12, 2026	3:00pm, February 27 <sup>th</sup> 2026.

1. Interested individuals or firms are required to download the RFP document on NIF's website directly using the following link <https://nif-tt.com/news/> or by navigating to the NIF's website using <https://nif-tt.com/> and selecting the 'News' tab.
2. For queries, email [nif@gov.tt](mailto:nif@gov.tt).
3. Submit complete proposals electronically only, in PDF format to [nif@gov.tt](mailto:nif@gov.tt) no later than **3:00pm, February 27<sup>th</sup> 2026**. Late submissions will not be considered.
4. Awards will be made in accordance with the evaluation criteria specified in the RFP document.
5. NIF does not bind itself to accept the lowest or any proposal. NIF reserves it's right to cancel the present notice without defraying any cost incurred by any firm/individual submitting their proposals. Failure to comply with any of these instructions or to submit any documentation required in the RFP document may result in proposals not being considered.

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