

Important Notice: In accordance with Section 27 of the Public Procurement and Disposal Act 2015, as amended, (Information of Possible Forthcoming Procurement), suppliers and contractors are asked to note that the publication of this notice does not:
 (a) constitute a solicitation, (b) oblige the office to issue a solicitation, and (c) confer any rights on suppliers or contractors.



Annual Schedule of Planned Procurement Activities Financial Year 2023 to 2024



No.	Project Number	Project Name	UNSPSC Code	Brief Description	Proposed Date for Issue of Bidding Documents	Expected Delivery Completion Date	Estimated Project Duration (For Works & Services)	Procurement Method	Standstill Period (If Applicable) No. of Days	Contract Type
1	RFQ#01/2023-2024	Supply and delivery of computer equipment	43211503	Supply and delivery of 3 laptops	Oct-23	Nov-23	1 month	Selective	N/A	Fixed price
2	RFQ#02/2023-2024	Supply and implementation of Board management software	43231517	Supply and implementation of Board management software for 10 users	Nov-23	Jan-24	2 months	Selective	N/A	Fixed price
3	RFQ#03/2023-2024	Supply and delivery of computer equipment	43211509	Supply and delivery of 6 tablets	Dec-23	Jan-24	1 month	Selective	N/A	Fixed price
4	RFP#04/2023-2024	Office Stationery and supplies	14111509	Supply and delivery of office Stationery and supplies bi-monthly	N/A	bi-monthly	periodically	Selective	N/A	Variable
5	RFQ#05/2023-2024	Consultancy services - Corporate Valuation of Subsidiary	84111702	Consultancy services - corporate Valuation of Subsidiary	Jan-24	Apr-24	2 months	Single source	10 days	Fixed price
6	RFQ#06/2023-2024	Publication of newspaper ads / notices	82101504	Provision of approximately 12 Advertisements periodically in 2 daily newspapers	N/A	monthly	periodically	Selective	N/A	Variable
7	RFQ#07/2023-2024	Corporate Secretarial and Administrative Services	80161500	Provision of Corporate Secretarial and Administrative Services	Mar-24	2027	3 years	Open	N/A	Framework agreement
8	RFQ#08/2023-2024	Recruitment services	80111700	Provision of Recruitment Services	Jan-24	Jun-24	4 months	Selective	N/A	Fixed price